

# AGREEMENT

Terms & Conditions



# IEP BRISBANE

Iglesia Evangélica Pentecostal Inc

## IEP SPANISH AND ENGLISH COURSES MINISTRY

This agreement is made between parent/guardian (if student is a child) or student and IEP Spanish and English Courses Ministry. This ministry has the purpose to help our children, parents and youth to improve a second language, while reinforcing our Christian values and beliefs. We ask for parents support for its success. For this reason we ask you to read carefully and then sign this agreement, so that together we can achieve the goals for your child or for yourself.

### Student or Parent's Commitment:

- Ensure that the student attends each session and studies according to the instructor's guidance.
- Notify the instructor as soon as possible if the student is unable to attend class.
- Ensure that the student completes his/her homework
- Keep the instructor informed, by email, phone, text, or in person of any circumstances that could impact on student's study progress

### Fees and Charges:

- Fees are payable in advance before the commencement date, Payment must be made for a total of the 10 weeks, corresponding to a level.
- If a student Withdraw after classes started, he/she must paid for the number of classes attended.

### Liability:

- I will inform the instructor if the student suffers from any ailment or illness that may affect other students or if the student requires any special medical attention.
- If the instructor determines that the student needs medical attention and for any reason the parent/guardian cannot be contacted, I authorise the instructor to seek medical attention at my cost.
- I agree and acknowledge that the collection of personal information is for the sole purpose of administering IEP Spanish and English Courses Ministry.
- I acknowledge that any private or personal information of the student collected by IEP English and Spanish Courses Ministry will only be disclosed to the child, parent or student named below unless:
  - ✓ The parent provides a written consent to disclose the private information to another person; or
  - ✓ As may be required or authorised by or under an Australian law or a court /tribunal order.

I acknowledge that I have read and fully understood the terms and conditions set out above and agree to be bound by them:

Student's Name: \_\_\_\_\_

Student's signature: \_\_\_\_\_ Date:    D /    M /    Y

Parent /Guardian's name: \_\_\_\_\_

Parent/Guardian's signature: \_\_\_\_\_ Date:    D /    M /    Y

**IEP Courses Ministry Commitment:**

**We will always endeavor to do the following:**

- Offer a Christian environment where children and adults can learn more about God while learning the language of your choice (Spanish or English).
- Offer students a place where they can learn in a safe, happy and exciting environment.
- Work together with the families and students so children can achieve the best results.
- Determine the appropriate starting point to ensure the student experiences success in his/her second language.
- Perform other strategies that we believe to be for the benefit of the student's development.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date:    D /    M /    Y

*And whatsoever ye do, do it heartily, as to the Lord, and not unto men;  
Knowing that of the Lord ye shall receive the reward of the inheritance: for  
ye serve the Lord Christ*

*Colossians 3:23-24*